



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, October 17, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

HS MISSION: To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 22-23 BOARD GOALS:

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:02 p.m.

- Dr. Charlayne Myers
- Ms. Kaltun Abdi
- Mr. John Slavik
- Mahdi Nur
- Christina Lacina (zoom)
- Khalid Omar (6:06 zoom)
- Alma Iglesias (6:30 zoom)

Absent:

-

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the October Board Agenda with changes to old business (FoE contract amendment) and Financial Report (remove September from finance reports).

- Motion by Ms. Abdi, Seconded by Mr. Nur - Motion Passed

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of September 19, 2023

Motion to revise the minutes of the August 15, 2023 meeting to reflect that Kaltun Abdi was present through Zoom

- Motion to approve by Ms. Abdi, Seconded by Mr. Slavik - Motion Passed
- Motion to approve revision Mr. Slavik, Seconded by Mr. Nur - Motion Passed (1 abstention)

NEW BUSINESS– 20 minutes

Academic Presentation on Fall 2023 Student Achievement, Dr. Mehmood and Mr. Toppin, School Directors

- Mr. Toppin and Dr. Mehmood both shared priorities
- Dr. Mehmood reviewed goals for elementary
 - 100% teacher retention and classrooms reach foundations
 - 93% retention
 - over 90% classrooms at foundations
 - classroom criteria for learning



- Director walkthroughs
 - Coaches review lesson plans
 - 90% major incidents have restorative conversation with the teacher
 - All Teacher enter kickboard points
 - 90% consistently earn Fun Friday
 - Aimsweb Oral Fluency Screener: 3rd/4th
 - Target Time Model explained
- Mr. Toppin reviewed M.S. goals
 - 92% teacher retention
 - 83% teachers at foundations
 - 100% teacher reached foundations
 - Weekly observations and debrief meetings with clear action steps
 - Practice Clinics to improve instruction
- 50% average mastery on Comp 1
- 90% major incidents have a restorative conversation with the teacher
- All teachers entering points and earn fun Friday
- <10 suspension T1
- NWEA MAP - Math review - 30th percentile
- NWEA MAP - Reading review -30th percentile
- Reading Fluency Review - 49% Average
- ELL Review - 16 students below level 2
 - Push in support for level 2.5 - 4.5

OLD BUSINESS– 15 minutes

Parent Advisory Committee Update

- Ms. Abdi presented
 - Communicate as a parent on how to help teachers and students understand each other.
 - Offering parents to come volunteer at the school for lunch/others
 - Committee provided a treat for staff at conference
 - Shared experience with the garden
 - Next meeting beginning of November

Motion to approve the SPS Contract as posted on HS website

- Has been posted online for more that 20 days
- Motion to approve by Mr. Slavik, Seconded by Ms. Abdi - Motion Passed

Motion to approve the Friends of Education amendment to our contract regarding the relationship of the School with SPS

- Table motion til FoE revises, will vote online or wait until next board meeting.



FINANCE REPORT– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review August Finance Reports

- Cash balance 2,292,687
- Remaining 220,721
- 530 PPU paid ADM 460
- revised budget by next meeting
- Total Rev. 553,301.02
 - 6% current budget
- Total Food Service
 - 3,566.42 rev.
 - 1% budgeted
- Fund Balance Monthly Tracker 25% warning marker/baseline
- Revenue and Expenditures chart
 - Contracted services are at 25% (review)
 - Furniture/Equipment is high but not abnormal for beginning of year
 - Revenue at 11%
 - Expenditures 7%
 - Vendor Statistics review
 - Balance Sheet
 - A/R audit Prior Year - Audit -972,983.50
 - Review of Statement of Revenue and Expenditures
 - Receive 12% budgeted revenues
 - Total Expenditures 8% budgeted

Motion to accept the August bills paid

- Motion to accept August bills paid. Moved by Mr. Nur, Seconded by Ms. Abdi - Motion Passed Unanimously

Update on the FY23 audit

- Everything has been submitted - Just waiting for updates, additional requests, and final report

Motion to accept any deposited checks - None

UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes

Individual Board Member Reports

Board Member Committee Reports

- Finance will meet before next meeting for revised budget

Executive Committee Report

Draft Board Goals

- Dr. Myers shared the draft goals with the board
- Mr. Omar inquired about MCA goals and asked if these goals were determined by grade level or as a whole



- Motion to approve board goals. Mr. Omar, Seconded by Mr. Nur - Motion passed unanimously

PUBLIC COMMENT– 10 Minutes, *members of the public***

EXECUTIVE DIRECTOR REPORT – 20 Minutes, *Julie Henderson*

Enrollment, Retention and Recruitment Update

- 466 ADM
- 13 k-4 classes
- Not Losing many students

October Conferences Update

- 92% conference attendance
- 91% M.S.
- Review of Parent Survey Questions

Staffing Update

- k-4 building sub
- Math Interventionist - M.S.
- EA positions open

MOTION TO ADJOURN

Motion to adjourn 8:02pm - Motion to adjourn by Mr. Nur, seconded by Mr. Slavik

Upcoming Events:

October 19, Parent Academy, 6 pm, Media Center, Topic: Cybersecurity

October 20, Grade 3-4 Student Leadership Assembly, 10 am

October 24, Fall Picture Day, Students and Staff

October 25, Grades 3-8 Fall Student Survey

October 26, Q1 PBIS Field Trips (Edinburgh Park, Sky Zone, Bowling)

October 27, Data Day

November 1-15, Staff Insight Survey

November 2, Red Day

November 2, Parent Academy, 6 pm, Media Center, Topic: TBD

November 7, Municipal Elections in HS Gym, All day

November 21, HS Board Meeting, 6 pm, Room 141

November 23-24, Thanksgiving Break



2022-23 Hennepin Schools Ongoing Board Training Topics

November/December 2023 Hennepin Schools' School Insurance Package Presentation

2022-23 Hennepin Schools School Board Meetings

August 15, 2023
September 19, 2023
October 17, 2023
November 21, 2023
December 19, 2023
January 16, 2024
February 20, 2024
March 19, 2024
April 16, 2024
May 21, 2024
June 18, 2024
*No meeting in July

Location: All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

Time: 6:00 pm

This meeting schedule was approved by the HS Board on August 15, 2023

The board meets on the third Tuesday of each month, except those months marked with an asterisk ()

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.