



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, January 16, 2024, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 23-24 BOARD GOALS:**

#### **Confident Learners:**

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points overall on all three MCA assessments by centering on Data Driven Instruction
  - 10% increase in MCA Reading from 28% to 38% for each grade level tested
  - 10% increase in MCA Mathematics from 17% to 27% for each grade level tested
  - 10% increase in MCA Science from 9% to 19% for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on the NWEA, Aimsweb, and MCA IIIs twice a year.

#### **Caring Community Builders:**

- Ensure School's financial stability through recent vendor transition, including maintaining a 25% fund balance the entire year.

#### **Cross Cultural Navigators:**

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:02 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Mahdi Nur
- Christina Lacina (Zoom)
- Ms. Kaltun Abdi (Zoom 6:03pm)
- Khalid Omar (Zoom 6:10 pm)
- Alma Iglesias (Zoom 6:10 pm)

Absent:

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the January Board Agenda

- Motion to approve by Ms. Abdi, Seconded by Mr. Nur - Motion passed

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of December 19, 2023

- Motion to approve by Mr. Nur, Seconded by Ms. Abdi - Motion passed 4 yay, 1 abstention.

## **NEW BUSINESS– 60 minutes**

Fiscal Year 23 Audit Presentation, Abdo recorded webinar (Justin Nilson, ABDO)

- Audit results:
  - One finding, no legal compliance findings, unmodified opinion.
    - Material Audit Adjustment
      - Internal control finding for cash and investment reconciliation on the HSBC.
  - ADM FY23 408.7
  - General fund balance 20-25%
    - 29.7% 2023
  - Fund budget to actual
    - Revenues were under budget (415,287)
  - General Fund Rev. Per ADM is on par with metro area schools and statewide averages. (Slightly above)



- General Fund Exp. by Object code
  - Salaries and wages highest
  - Purchases and services is second highest
  - On par with other schools in the area
- Food Service Budget vs. Actual
  - Rev. 464.900 vs Exp. 513.300
    - 45,846 deficit
    - 1200 per student at hennepin 750 statewide
- Building Company Fund
  - decrease of 2,011,506 (to be expected)
  - about 1 million per year moving forward is expected.
- Slightly lower for general ed. cost per student
- Sped Exp. per ADM is a bit lower as well.
- Dr. Henderson explained the finding in more detail. ABDO has written a letter explaining the finding was a HS Building Company ledger error. Findings on the school preclude MDE’s “High Quality Charter School” title.

Approve the class size caps, for each grade level, grades K-8, for the 24-25 school year

- Dr. Henderson explained why there is a cap and the process we follow if the number of applications exceeds the spots available.

23 k-4 and 25 5-8 class sizes.

- Motion to approve by Mr. Slavik, Seconded by Mr. Omar - Motion passed Unanimously

69	Kindergarten
69	First
69	Second
69	Third
69	Fourth
50	Fifth
50	Sixth
50	Seventh
50	Eighth
545	Class Cap

Insight Survey Presentation, Dr. Henderson

- Dr. Henderson presented the data from the survey
  - All staff except Exec. Director and School Directors took the survey.
  - Presented slide tied to school’s academic goals
  - HES kinder reading and math went up from term 1 to term 2
  - first grade math increased as well



- HMS increase math 5-8
- ELA increased in 6th and 8th
- Science increase 5,6,8
- S.S. all but 6th increased
- H.S. improved in all the domains on the survey
- H.S. Met or Exceeded the national average (5.0)
  - in 8/16 for teachers
  - in 100% of support staff domains
- Teacher Domains Highest:
  - Evaluation (5.8)
  - Obs. Feedback (5.8)
  - Pro. Dev. (5.4)
  - Leadership (5.4)
  - Lowest: Academic Opportunity (3.8)
- Support Staff Highest:
  - Eval. (6.7)
  - Career Prog. (6.6)
  - Management (6.6)
  - School Leadership (6.5)
  - Lowest: School Operations (5.8)
- Retention Reasons
  - Positive Impact
  - Autonomy
  - Safety
  - Inspiring Leadership
- Improved instruction due to:
  - Coaching
  - Professional Development
- Winter Initiatives
  - k-4 building sub and 5-8 math
  - Regulation Room and Additional dean
  - Bellwether Eval. and Strategic Planning Jan-Apr. 2024
  - Student Recruitment and Org. Development

#### Review the Immunization Data, Requirements and School Plan

- Dr. Henderson reported
- MMR and Chickenpox were low in k-4
- MMR low for 5-8
- School nurse will be meeting with families at conferences to explain data and help set appointments.
- Goal is to reduce 15% who are missing some shots, to 7%.



**OLD BUSINESS**– 0 minutes

**FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review December Finance Reports

- Cash Balance Dec. 31st 3,962,709.64
  - Due from MDE/Fed (81,302)
  - Liabilities 166,720.27
- Current Budgeted ADM 460
  - actual ADM 477
- Fund 1
  - Total Rev. Rec. 3,226,541.56 - 34%
  - Total Exp. 3,520,641.63 - 39%
- Fund 2
  - Total Rev. Rec. 118,096.09 - 19%
  - Total Exp. 206,388.32 - 34%
- Fund Balance 27.8% planned 25%
- ESSER is high from paying for bumblebee's
  - Will balance out
- Food Service Fund 2
  - looking good
- Total Fund Stats
  - Total Rev. 34%
  - Total Exp. 39%
- Received Grant 23k From Carolyn Foundation
- Energy Usage Money back 48k
- Expenses
  - High percentages (some are paid upfront)
- Review of balance sheet
  - Total Assets 4 mill Gen Ed. 1.7mil Building Co.
  - Net Income/Loss (382,392.30)
  - 34.8% Estimated Jun 30, 2024

Motion to accept December bills paid

- Motion By Mr. Slavik, Seconded by Ms. Abdi - Motion passed Unanimously

Motion to accept any deposited checks

- Motion by Mr. Nur, Seconded by Ms. Lacina - Motion Passed Unanimously

**UPDATE ON ORGANIZATIONAL MATTERS** – 10 minutes

Individual Board Member Reports

- Mr. Slavik reported that boys basketball started

Board Member Committee Reports - No Report



Executive Committee Report - No Report

Finance Committee Report - No Report

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**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

**EXECUTIVE DIRECTOR REPORT** – 5 Minutes, *Julie Henderson*

Enrollment, Retention and Recruitment Update

- 455 in the seats

Staffing Update

- k-4 building sub
- M.S. Math

Bond Update

- Submitting information about enrollment and stability
- Upcoming meeting to review bond rating.

**MOTION TO ADJOURN**

Motion to adjourn 8:02 pm

- Motion to adjourn by Mr. Slavik, seconded by Mr. Nur - Motion Passed Unanimously

**Upcoming Events:**

*January 15, Dr. MLK, Jr. Day*

*January 16, HS Board Meeting, 6 pm, Room 141*

*January 22-23, NWEA Testing*

*January 27, Parent Advisory Meeting, 10 am Room 141*

*January 29-February 14, Round 2 Formal QCOMP Evals*

*February 3, Parent Academy, 6 pm, Childhood Immunizations*

*February 14-16, Spring Conferences*

*February 19, Presidents' Day*



## 2023-24 Hennepin Schools Ongoing Board Training Topics

November 2023 Hennepin Schools' School Insurance Package Presentation

### 2023-24 Hennepin Schools School Board Meetings

August 15, 2023  
September 19, 2023  
October 17, 2023  
November 21, 2023  
December 19, 2023  
January 16, 2024  
February 20, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 15, 2023

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.