



## Hennepin Schools

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[www.hennepinschools.org](http://www.hennepinschools.org)

**Board of Directors**  
Charlayne Myers, Board Chair  
Miguel Mendez  
Christina Lacina  
John Slavik  
Alma Iglesias  
Kaltun Abdi  
Aziz Aqib

**January 09, 2023**

***Dear Parents, Staff, and Board Members;***

Hennepin Schools (HS) is in its 10<sup>th</sup> year of operation. According to Minnesota Statute charter school law 124E.07 and HS's bylaws, we are proceeding with its annual election. As of today, the HS board is in full compliance with MN state statute. Its current sitting board consists of 7 members (2 community members, 2 teachers, and 3 parents). As for this election, three positions are open for election (one parent member, one teacher member, and one non-parent community member). The board, staff, and families of HS are indebted to all the board members for the great service they have provided to school in the past and hopefully in the future. At this time, all board members may choose to run again for their seats; however, we are seeking nominations for new board member candidates at this time as well.

**ELIGIBLE CANDIDATE:**

**Parent Board Member:** Only parents and legal guardians of HS students are allowed to run for the parent board member seats. The HS board will have one open seat for the 2023-24 school year.

**Non-Parent Community Member:** Any community member who is not a parent or a staff member of Hennepin Schools may register to run for the board. Teachers, parents, and legal guardians of HS students are not eligible to run for the non-parent community member seat; however they are eligible to *nominate* community members to run for the open seat.

**Teacher Member:** Any license staff who is employed as a teacher at the school or provides instruction under contract between the charter school and a cooperative.

All potential board members will be required to pass a background check *before* being added to the February 2023 ballot, as required by law.

**ELIGIBLE VOTERS:**

Staff members employed at the school, including teachers providing instruction under a contract with a cooperative, members of the board of directors, and all parents or legal guardians of HS students enrolled in the school are the voters eligible to elect the members of the school's board of directors. Each family is eligible for two votes regardless of the number of students enrolled at HS. Your participation is crucial to the mission of the HS. **The election will take place on February 15, 16, and 17, 2023 at parent-teacher conferences.**

On the next page is a detailed outline for the 2023 board election plan and timeline, and the HS board nomination form is attached to this letter.



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### **Outline for 2023- HS Board Election Plan and Timeline:**

#### **Overarching Goals:** Open, Transparent, and Compliant

The following steps will be used to ensure HS Board Elections are compliant with MN state statute 124E.07:

- 1- Sitting board took the following actions:
  - a. Based on terms of current board members, the HS Executive Committee of the board determined that three seats are open for election (one parent member and one non-parent community member/teacher).
  - b. The Board has appointed an Election Commissioner, Mr. Yusuf Mohamed, HS Director of Operations, at its December 13, 2022 Board Meeting.
- 2- The HS Election Commissioner will ensure the following take place:
  - a. Announce (website, Talking Points, mailer home/translated) the board nomination window, the Election Day, and provide an application process including nomination form at least 30 days before the election dates (January 16, 2023).
  - b. Accept and receive nominations and candidates' Resumes and Bios (Jan. 16 - Jan. 31, 2023).
  - c. Determine candidate eligibility for election based on MN charter School Statute 124E.07. (includes a candidate background check-*ongoing*).
  - d. Finalize election ballot, (February 6, 2023).
  - e. Disseminate eligible candidates' bios to all HS families and staff (website, Talking Points, mailer home), (February 10, 2023).
  - f. Conduct the election, (February 15, 16 and 17, 2023/parent/teacher conferences)
  - g. Communicate detailed results with parents and staff (website, Talking Points, mailer home/translated) (March 1, 2023).
  - h. Ensure new board members are aware of new board training requirements and their start date of taking office.
- 3- HS Administration will:
  - a. Inform all board members of HS board meeting dates of 2023/2024 school year.
  - b. Welcome newly elected board members who will take office July 1, 2023 for a three-year term.



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For any questions or concerns, please email [hselections2023@hennepinschools.org](mailto:hselections2023@hennepinschools.org) or call at 612-843-5057.

Thank you,

Yusuf Mohamed, Election Commissioner, Hennepin Schools Director of Operations.

### Candidate Nomination Form for 2023 HS Board Election

#### **To Apply:**

Send a completed candidate form via email to [hselections2023@hennepinschools.org](mailto:hselections2023@hennepinschools.org); by US mail; or drop off at the HS front office to the attention of Election Commissioner **by January 31, 2023 (5:00 PM)**. A completed candidate form includes:

- 1- Full Name (First-Last):
- 2- Phone Number:
- 3- Email address:
- 4- A letter (not to exceed 1 page, double spaced, font size 12) explaining why you want to become a board member and assurance of no Conflicts of Interest.
- 5- Include a resume (2 pages maximum).
- 6- Include a bio to be included in the election ballot (Not to exceed 250 words).
- 7- Include a photo for media purposes (Optional).
- 8- Include a completed Background Consent Sheet (Attached).