



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, August 20, 2024, 3:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 23-24 BOARD GOALS:**

#### **Confident Learners:**

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points overall on all three MCA assessments by centering on Data Driven Instruction
  - 10% increase in MCA Reading from 28% to 38% for each grade level tested
  - 10% increase in MCA Mathematics from 17% to 27% for each grade level tested
  - 10% increase in MCA Science from 9% to 19% for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on the NWEA, Aimsweb, and MCA IIIs twice a year.

#### **Caring Community Builders:**

- Ensure School's financial stability through recent vendor transition, including maintaining a 25% fund balance the entire year.

#### **Cross Cultural Navigators:**

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

*3:05 p.m.*

- Dr. Charlayne Myers
- Mr. John Slavik
- Mahdi Nur
- Christina Lacina
- Ms. Kaltun Abdi (3:09)

Absent:

- Khalid Omar
- 

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the August 20, 2024 Board Agenda

- Motion by, Mr. Nur second by Ms. Lacina - motion passed

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of June 18, 2024

- Motion by, Ms. Lacina seconded by Mr. Nur - motion passed, Ms. Abdi abstained.

## **NEW BUSINESS– 20 minutes**

Approve 24-25 Board Meeting dates

- 3rd Tuesday due to finance report availability.
- No Holidays/No days off
- June 17 meeting is after school is out for the summer
- Motion to approve by Ms. Abdi, Seconded by Ms. Lacina - Motion Passed

## **2024 Legislative Changes**

- Book Banning Prohibited (Sept.)
- Procurement (Sept.)
- Student Journalism (Sept.)
- Digital Instruction Accessibility (Oct.)
- Cell Phone Policy (Oct.)
- Nepotism (Oct.)



Executive Committee meets in September and October as per the new policy adoption schedule

- Executive Committee will meet and report to full board

Motion to approve the 24-25 Family Handbook and the 24-25 Staff Handbook

- Excused absences added 5, 7, and 9.
  - 5 Contact Parent/Guardian
  - 7 Letter home
  - 9 Attend a meeting with intervention plan
- Motion By Mr. Nur, Seconded by Ms. Abdi - Motion Passed
- Dr. Henderson reviewed the changes made in the 2024-25 staff handbook.
  - Emergency Sick Leave - Updated to include a list of family members that would qualify for leave.
  - Tuition Reimbursement is still in it. The funds are not currently budgeted for this.
  - Motion by Ms. Abdi, Seconded by Mr. Slavik - Motion Passed

#### **OLD BUSINESS**– 15 minutes

Summer School Update

- Academic portion
  - over 100 registered 60 showed up regularly
  - Incentivised attendance
  - Great teaching staff
    - recess break and crafts
- Sports Program
  - 2 cultural sports and 1 week of Olympics

Update on appointing a parent to replace Ms. Iglesias for her remaining tenure on the board.

- 3 teachers, 1 community, and 1 parent
  - Recommend keeping vacancy as a parent position.
  - Dr. Henderson can do a search and the board can interview the candidates.
  - Will send out talking points for interested candidates.

#### **FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review June/July Finance Reports

- end of June 1.7 million cash
- Federal was more than anticipated
  - Total Rev. 89%
  - -685k of Fund 1
  - -140k of Fund 2
  - Fund Balance 23%
  - ADM 442
  - 91% of Est. State rev.
  - 85% fed Rev.



- Expenditures all look good
- June Financials will be approved in Sept.
- July Financials
  - Cash Balance = 1.62m
  - ADM 530
  - Fund 01 6% Rev. 6% Exp.
  - Fund 02 0% Rev. 0% Exp.
  - Fund Balance 32.8%
  - 22k above rev. over exp.
  - 43k transfer from Fund 01 to Fund 02 for food services deficit
  - Over Budget on curriculum and software
  - Regular Transportation 17,257.55 will check if that is Summer School or Other
  - Total Assets = 2,167,018.49
  - Total Liabilities = 94,217.21
  - 32.8% Audited Fund Balance 6/30/23
  - estimated 33.6% 6/30/24
- June Financials are tabled until the next meeting.

Motion to accept July bills paid

- Motion made by, Ms. Lacina Seconded by Mr. Nur - Motion Passed

Motion to accept any deposited checks

- Motion by, Ms. Lacina Seconded by Mr. Slavik - Motion Passed

### **UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes**

Individual Board Member Reports

- Dr. Myers shared her experience on the Friends of Education boat cruise

Board Member Committee Reports

Executive Committee Report - meeting before Sept. and Oct. board meetings @ 5 pm in the Conference Room, both days

Finance Committee Report - Meet after enrollment is final

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

### **EXECUTIVE DIRECTOR REPORT – 15 Minutes, Julie Henderson**

- Enrollment
  - 484 ADM
  - 45 students short
- Staffing
  - In the process of hiring M.S. Assistant Director position
  - 3rd grade position open
  - 3 E.A.'s needed



- Professional Development
  - Dr. Henderson, Dr. Mehmood, and Mr. Nur attended MSBS's board training
  - New teachers started Aug. 8th and 9th
  - All Staff August 12
- 6k of uniforms that haven't sold yet
- Board member locations need to be posted 3 days prior to the meeting.
- Insurance payment was expensed to fiscal year 23 and not expensed as a prepaid.

### **MOTION TO ADJOURN**

Motion to adjourn 4:34 pm

- Motion to adjourn by Mr. Slavik, Seconded by Ms. Abdi - Motion Passed

### **Upcoming Events:**



## 2023-24 Hennepin Schools Ongoing Board Training Topics

November 2023 Hennepin Schools' School Insurance Package Presentation  
March 2024 Hennepin Schools' Expansion Overview

## 2023-24 Hennepin Schools School Board Meetings

August 15, 2023  
September 19, 2023  
October 17, 2023  
November 21, 2023  
December 19, 2023  
January 16, 2024  
February 20, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 15, 2023

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.