



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, September 19, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 22-23 BOARD GOALS:**

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

*6:11p.m.*

- Dr. Charlayne Myers
- Ms. Kaltun Abdi
- Mr. John Slavik
- Mahdi Nur
- Khalid Omar
- Christina Lacina

Absent:

- Alma Iglesias

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative
- Ossama Eldahshoury, USFAAF
- Amy Erickson, Friends of Education
- Matt Toppin, MS Director
- Asif Mehmood, ES Director

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the September Board Agenda

- Motion with addition under finance report by Ms. Lacina, Seconded by Mr. Omar - Motion passed

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of June 20, 2023 (old board members)

- Motion can not be done, minutes will be accepted into record but not approved by the board.

Motion to approve the regular board meeting minutes of August 15, 2023

- Motion to approve by Mr. Nur, Seconded by Mr. Omar - Motion Passed with one abstention (Lacina)

## **NEW BUSINESS– 20 minutes**

Introduce the School Directors

- Dr. Henderson introduced both the k-4 director (Asif Mehmood) and the 5-8 director (Matt Toppin)
- Dr. Mehmood shared his gratitude that has been extended to him.



- Mr. Toppin introduced himself, and thanked the board for what they do for Hennepin Schools. He is excited to achieve some goals this year.

#### Goal Setting Brainstorming-Board ideas of goal areas

- Review of goals
  - Dr. Myers provided a brief overview of the existing goals
  - Dr. Henderson suggested a policy review committee
    - Also suggested staff retention
  - Dr. Myers suggested an update on finances through the ABC
    - Dr. Henderson commented a 25% fund balance for school board's budget is required by authorizer
  - Mr. Omar commented about providing an update on the academic progress of the students.
    - Also brought up the potential/need for a high school.
  - Dr. Henderson suggested to align board goals with school goals in regards to MCA goals and SEL goals

#### SPS contract update

- Contract is on the website.
- Charter Law changed in June
  - All charter management contracts have to be posted for 20 days, after August 1
  - Total Annual Cost needs to be transparent

#### **OLD BUSINESS**– 15 minutes

##### Parent Advisory Committee Update/Future Meetings

- Sunday, September 24th

#### **FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

##### Review August Finance Reports

- Cash balance July 23 = \$2,152,744
- Budgeted ppu 530
- Actual = 460ish
- As of Jul 1, 2023 received \$548,415 federal and local revenues = 6%
- Expended \$216,638 = 2%
- \$190,462.63 to be withdrawn to offset expenditures
- as of Jun 30, 2023 loss of (\$354,691)
- Income of \$328,054
- Did receive 493,617 in lease aid
- 83,395 ERC Funds
- 97,098 (pre k) was not included on our budget
- Fund balance 32.5%
- Payroll was done in Skyward through August 15th so there is some consolidation that needed to be done.



Motion to accept the July - Motion by Mr. Nur, Seconded by Mr. Omar - Motion Passed  
Update on the FY23 audit

- Been a bit of a struggle but is working with Mindy from BKD
- 3 major things that are still getting cleaned up
- ABC expenses

Motion to accept any deposited checks

- Insurance Rebate
- Commodities Rebate
- IRS x 2
- Total of \$88,413.90
- Motion by Mr. Omar, Seconded by Ms. Lacina

Transfer funds for food service

- Motion to transfer from general funds to fund 2 \$40,883.89 - Motion by Ms. Lacina, Seconded by Mr. Nur - Motion Passed

**UPDATE ON ORGANIZATIONAL MATTERS** – 10 minutes

Individual Board Member Reports

- Mr. Slavik reported on After school programs

Board Member Committee Reports

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

**EXECUTIVE DIRECTOR REPORT** – 20 Minutes, *Julie Henderson*

Enrollment, Retention and Recruitment Update

- 181 new students k-8
- Total ADM 466
- Some out of country families, some have transportation issues

Staffing Update

- 1 4th grade teacher resigned and as a result we collapsed three 3rd grades into to and moved one teacher up.
- One gen ed social worker for k-4 position open

Lease Aid forms, COI and Statement of Assurances for all board members

- needed to be signed after meeting

**MOTION TO ADJOURN**

Motion to adjourn 7:24pm

- Motion by Mr. Omar, Seconded by Ms. Lacina - Motion Passed

**Upcoming Events:**

*Sept. 21, Parent Academy–Topic Student Discipline*

*Sept. 22, Radical Wellness Half Day*

*Sept. 24, Parent Advisory Meeting*



*Oct. 4-6, Conferences*

*Oct. 12, StepAfrika! Drumfolk, Grades 7/8, @ 10:30*

*October 17, HS Board Meeting, 6 pm, Room 141*



## 2022-23 Hennepin Schools Ongoing Board Training Topics

November/December 2023 Hennepin Schools' School Insurance Package Presentation

## 2022-23 Hennepin Schools School Board Meetings

August 15, 2023  
September 19, 2023  
October 17, 2023  
November 21, 2023  
December 19, 2023  
January 16, 2024  
February 20, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 15, 2023

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.